

Request for Field Trip

Teacher's Name Edward Pledge School Ridgemont

Destination (include address) Cannon Center, Memphis, TN

- The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual
- The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) 8th Subject Area (secondary) Band

1. How is this trip an integral part of an approved course of study? Students will prepare an audition and, if accepted, participate in the All-West Tennessee Honor Band, the top band at this level.

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

- a. Prepare audition music and scales.
- b. Audition for a judge to be compared against all other West Tennessee students.
- c. Prepare music to be performed on the honor band concert.
- d. _____

3. Follow-up activities for this unit will include the following activities:

- a. Perform with All-West Tennessee Honor Band.
- b. _____
- c. _____
- d. _____

4. Transportation Requested: 1 car

5. Date of Trip: February 11, 12, 13, 2016 *OVERNIGHT Needs Band Approval*

6. Substitutes Requested (if necessary): 1 for 1 1/2 days

7. Parental Permission Forms Received: yes, before trip

8. Plans of Students Not Going On Trip: Music Theory worksheets, practice solo and ensemble music.

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Edward Pledge, Sherri Langford, Jeanne Foster

10. What is the total number of students going on the trip? 1

11. How much regular classroom instructional time will be missed? 1 1/2 days

12. What is the approximate cost of the trip per student? \$30 entry fee, hotel, 6 meals

13. How are you funding the trip? Ridgemont band account

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night)

(4) Mileage

(5) Other anticipated expenses such as parking (specify)

Signed: [Signature] Date: 12/11/15
(Teacher Requesting Trip)

Approved By: [Signature] Date: 12/11/15
(Signature of Principal)

Approved By: [Signature] Date: 12-15-15
(Signature of Assistant Director of Schools)

Approved By: [Signature] Date: 12/15/15
(Signature of Director of Schools) [Signature]

Approved by Board (if necessary): _____

Remarks or Conditions: _____